

TOWN OF DIXFIELD
Minutes of Meeting
Board of Selectmen
Tuesday, April 15, 2008
5:00 p.m., Dixfield Town Office

Board Members Present: Bettina M. Martin (Chair), Brad E. Dyer, Raymond E. Carlton,

Norine H. Clarke and James L

Desjardins

Board Members Absent:

Administration Present: Thomas F. Richmond (Town Manager), Charlotte Collins (Minutes of Meeting), Tim Hanson (PWD),

Press Present: Eileen Adams (Lewiston Journal)

Citizens Present: Leo Jolin and William Frost (Public Works Department)

1. Chair Martin called the regularly scheduled meeting of the Board of Selectmen to order at 5:00 p.m.

2. Approval of Minutes:

a. On a motion from Mr. Carlton and a second from Mr. Dyer, the Board unanimously approved the minutes of March 31, 2008.

b. On a motion from Mr. Carlton and a second from Mr. Dyer, the Board unanimously approved the minutes of April 14, 2008.

3. Approval of Warrants and Payroll: On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to approve the warrants and payrolls as listed on the agenda.

PUBLIC COMMENT

4. Department Head Reports:

a. Public Works Director: Mr. Hanson reported that the crew was sweeping, rock-racking and patching roads. Mrs. Clarke asked if the curbing at the Corner Store will be repaired by Verizon as it was disturbed when poles were installed for the store. The Town Manager will make inquiries.

PUBLIC COMMENT

William Frost of the Public Works Department asked the Town Manager if the department could buy new rubbers for the sweeping brooms as they were wearing out. The Town Manager approved the request.

On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to approve the sale of Sealed Tickets, Bingo Games and other Games of Chance for the Dixfield American Legion Post No. 100. The Board then signed all appropriate papers giving their approval to the Legion.

5. Old Business:

a. Mowing Agreement with SAD No. 21: Dr. Ward and the Public Works Director have written a new agreement for care of the parks (mowing, clipping, etc.). The school will take charge of mowing, repairs, gas (etc.) and the town will pay them \$4,000 annually. The town retains ownership of all equipment.

On a motion from Mr. Dyer and a second from Mrs. Clarke, the Board voted unanimously to approve the agreement.

b. Annual Town Meeting Warrant:

Article 2. – Property Tax Levy Limit: The warrant stated that the Board of Selectmen approved overriding the property tax levy limit for the Town of Dixfield. The Board disagreed. On a motion from Mr. Dyer and a second from Mr. Carlton, the Board vote unanimously to recommend “No” to this article.

Article 21. – Reserve Funds: Ms. Martin stated that an article was needed to create a reserve fund for a new truck. The reserve fund must be approved at town meeting before the article to raise money for it is approved. The creation of a new truck reserve fund article will be added to the warrant.

The Board was advised that if any additional additions or corrections were needed, to please contact the Town Manager.

c. **Cemetery Mowing:** The Town Manager explained that Hugh Daley has resigned from maintenance work for the town and that cemetery mowing will need to be addressed. A discussion followed regarding doing the work “in house” or contracting the work out. Various concerns regarding equipment, liability, etc. were stated. On a motion from Mr. Dyer and a second from Mr. Desjardins, the Board voted to place the mowing out for bid as follows:

Selectman Martin	Yea
Selectman Dyer	Yea
Selectman Clarke	Yea
Selectman Desjardins	Yea
Selectman Carlton	Nay

d. **Bag Leaves for Spring Clean-up:** The Town Manager stated that he wanted the leaves all bagged for spring clean-up in order to save time. Ms. Collins stated that one of the reasons the town didn’t bag the leaves was because of the hundreds of plastic bags that would enter the landfill. On a motion from Mr. Desjardins and a second from Mr. Dyer, the Board voted unanimously to approve the Town Manager’s

request.

e. **Town Manager's Vacation:** On a motion from Mr. Desjardins and a second from Mr. Dyer, the Board voted unanimously to approve the Town Manager's vacation request.

f. **Quit Claim Deed:** Board members signed a Quit Claim Deed that will clear up a title search on an old lien that was not formally discharged.

g. **Special Amusement Permit:** On a motion from Mr. Dyer and a second from Mrs. Clarke, the Board voted unanimously to approve a Special Amusement Permit for Cribbage for the Dixfield Swassey-Torrey American Legion Post #100. The Board signed the permit.

h. **Emergency Management Resolution:** On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to accept the Emergency Management Resolution.

i. **Sweeper Trade:** The Town Manager has had no luck in finding a replacement motor for the town's sweeper. Gorham Contracting offered \$3,000 for the sweeper. It was felt that perhaps an exchange for services with Gorham Contracting could be arranged for the sale. On a motion from Mr. Dyer and a second from Mrs. Clarke, the Board voted unanimously to allow the Town Manager to make an arrangement with Gorham Contracting for sweeper services.

j. **Time Warner Franchise:** The Town Manager has met with Dr. Ward of SAD No. 21 and has scheduled him to meet with the Board of Selectmen at its first meeting in May to discuss the franchise.

k. **Animal Control Ordinance.** On a motion from Mrs. Clarke and a second from Mr. Dyer, a public hearing was scheduled for Monday, May 5, 2008 at 6:00 p.m. to hear public comment on the proposed ordinance.

A public informational meeting was scheduled for the same evening to

hear comment regarding the town's interlocal agreement with MedCare Ambulance Service.

6. **Old Business:**

a. **Dodge Ram Bids:** The following bids were received for the 1994 Dodge Ram Pickup.

1. Warren Sessions	Norway	\$ 318.00
2. Justin Buotte	Dixfield	500.00 (& \$150.00)
3. Andy Dupris	Mexico	535.00
4. Sean O'Leary	Peru	753.13
5. Gerald B. McKenna, Jr.	Rumford	1,004.00

On a motion from Mr. Dyer and a second from Mr. Carlton, the Board voted unanimously to accept the bid of \$1,004.00 from Gerald B. McKenna, Jr. of Rumford.

b. **N.O.R.S.W.B. Representative:** Due to illness, Richard M. Pierce has not been able to attend meetings of the NORSWB and an alternate representative needs to be appointed. A letter was received from William DeVries of Dixfield expressing his desire to be the town's representative.

On a motion from Mrs. Clarke and a second from Mr. Desjardins, the Board voted unanimously to appoint William DeVries as the town's representative pro tem.

7. **Town Manager's Report:**

a. **Water and Sewer Departments' Audit:** The Town Manager requested authorization to contract with a new auditing firm to complete the town's Water and Sewer Departments' audit. On a motion from Mr. Dyer and a second from Mr. Carlton, the Board unanimously approved the request.

8. **Board Questions/Comments:** None.

9. **Executive Session:**

10. **Other Business:**

11: **FYI:**

12: **Next Meeting:** April 28, 2008, 6:00 p.m., Town Office

13. **Adjournment:** The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Charlotte M. Collins
Secretary/Deputy Treasurer

/cmc

Attachments