

MINUTES OF MEETING

Town of Dixfield

Board of Selectmen/Assessors/Overseers of the Poor

Monday, April 12, 2010

5:00 p.m., Ludden Memorial Library

Board Members Present: Bettina M. Martin (Chair), Raymond E. Carlton, Norine H. Clarke, James L. Desjardins and Stephen G. Donahue

Board Members Absent:

Administration Present: Eugene R. Skibitsky (Town Manager), Charlotte M. Collins (Minutes), David Phair (Public Works), Jim White (Water Dept.), Matthew Eddy of Eaton Peabody

Press Present: Rumford Falls Times and WVAC

Citizens Present: Freemont Tibbetts, Danny McKay, Jon and Sue Holmes, Jerry Stone, Brenda Turbide, Montell Kennedy, Bill DeVries, Jimmy Collins, Lance White, Terry and Nancy Holman and other citizens

1. **Call to Order:** Chair Martin called the meeting to order at 5:00 p.m.

Public Hearing: The Special Amusements Public Hearing for the American Legion Post #100 was opened to the public. There were no questions asked of the Board; the hearing closed at 5:01 p.m.

Public Hearing: The Wind Energy Facility Moratorium Ordinance Public Hearing was opened to the public. After inquiries from Mr. Danny McKay, Selectman Clarke fielded several questions regarding the progress made on the town's wind ordinance.

- Four (4) sections are nearly complete
 - Decommissioning
 - Set Back Requirements
 - Conflict and Severability
 - Fees Required for Permit
- There are four (4) types of turbines; only the major types have regulations and setback requirements, etc.
- Four (4) to five (5) pages of definitions have been compiled that relate to various aspect of the ordinance

The public discussion ended at 5:20 p.m., and the Public Hearing was closed.

2. **Approval of Minutes:**

- On a motion from Mr. Carlton and a second from Mr. Donahue, the Board voted unanimously to approve the minutes of March 22, 2010.
- On a motion from Mr. Carlton and a second from Mr. Donahue, the Board voted unanimously to approve the minutes of March 26, 2010.
- On a motion from Mr. Carlton and a second from Mr. Donahue, the Board voted unanimously to approve the minutes of March 29, 2010.

3. **Approval of Warrants and Payroll:** On a motion from Mr. Carlton and a second from Mr. Donahue, the Board voted unanimously to approve the warrants and payroll as listed on the agenda.

6. **New Business (out-of-order):** Brenda Turbide of the Water Advisory Committee was on hand to discuss the Stipulation Agreement of September 9, 2008 and the Memorandum of Understanding of April 2010 with the Board of Selectmen. Mrs. Turbide requested that the “Board of Directors” found throughout the Memorandum of Understanding be changed to Water Department Trustees” in order to keep everything consistent.

The Town Manager recommended that both the WAC and Board of Selectmen meet to sign the memorandum. Mrs. Turbide will contact the WAC members and advise the Town Manager before the next Selectmen’s meeting.

4. **Department Head Reports:**

a. **Water Department:** Superintendent Jim White

- A repair kit was purchased to fix the control valves, and they work fine now
- The soda ash overfeed warning was due to a valve being stuck; steps have been taken to remedy it
- The PUC report was filed on time and submitted
- Twelve (12) meter changes have been made and more are expected by the end of the month
- Flushing the mains will begin next Tuesday and run through Friday
- The North Street project will call for engineering services in addition to the Water Department’s designs; there is also a sag in the sewer line that will need to be addressed. The cost of the project may go over the project budget amount.

The Board directed the Town Manager to get information regarding engineering of the street.

b. **Public Works Department:** David Phair

- David Phair has completed his Class A Driver’s License; his physical and drug-screening is also complete
- The old welding wire has been sold for \$1,500
- The State requested projects that the town would do if funds were available; Weld Street shoulders and sidewalk, and repair to sidewalks on Main Street

- Work continues on cleaning the cemeteries; Riverside and outlying cemeteries are yet to be cleaned
- The majority of gravel roads have been rock-raked and graded
- The potholes on Severy Hill are being repaired, and Nash, Lancaster, Third, Mill and Weld Streets have been swept
- Culverts have been replaced on the Common and Rollins Ridge Roads
- The leftover salt from winter plowing will be mixed with sand for next year

Public Comment:

A citizen asked when a Stop Sign on Pine and High Streets will be replaced. The sign is on order.

5. Old Business:

a. Safety Program Update: The safety program report was given to the Board and they will be updated again in June.

b. Bureau of Labor Standards Letter: Most of the problems have been addressed. The proposed fines may be used to repair any problems.

c. Action on Special Amusement Permits – American Legion Post #100: On a motion from Mr. Donahue and a second from Mr. Desjardins, the Board voted unanimously to approve the Special Amusement Permits for the American Legion Post #100.

d. Action on Wind Energy Facility Moratorium Ordinance: On a motion from Mr. Desjardins and a second from Mr. Donahue, the Board voted unanimously to extend the Wind Energy Facility Moratorium Ordinance for another 180 days from the date of expiration (4/12/2010). The moratorium will expire October 9, 2010.

6. New Business:

a. Safety Enhancement Grant: Darlene Brann, Safety Committee Coordinator, has submitted an application to the risk Management Services of MMA for a Welding Equipment Grant.

b. Request for Permanent Discontinuance for Sewer Services: The mobile home located at 7 Ellis Street has been removed and the sewer service connection has been capped. It is now a parking lot for Hometown Energy. On a motion from Mr. Desjardins and a second from Mr. Donahue, the Board voted unanimously to discontinue sewer service for 7 Ellis Street (Map 15, Lot 44).

7. Town Manager’s Report:

- FYI MMA Elections

- A request for a stop sign was received for Bullrock and Blayne Streets. On a motion from Mr. Donahue and second from Mr. Desjardins, the Board voted unanimously to approve a Stop Sign to be located on the corner of Bullrock Lane and Blayne Street.
- The Town Manager presented a spreadsheet that outlines the activity of the Trust Funds held at Key Bank Trust.
- A request was made as to where the Annual Town Meeting will be held. The Town Manager was directed to obtain the seating capacity of the High School Community Room.
- A request for mediation has been received from Mr. Guignard of the Teamsters. The Labor Relations Board will assign a mediator.
- The Sewer Contract has been signed and filed.
- The State will be proceeding with the Webb River Bridge project in October with bids sent out at that time.

Public Comment: None

8. **Board Questions/Comments:** Chair Martin inquired about the possible changes to the town's Comprehensive Plan to protect other mountain ridges from wind mill development. Once we develop a windmill ordinance, John Maloney of AVCOG will help us.

9. **FYI:** So Noted.

11. **Next Meeting:** Budget Meeting 4/19/10 at 5:00 p.m., Town Office
Regular Meeting 4/26/10 at 5:00 p.m., Town Office

12. **Adjournment:** On a motion from Mr. Donahue and a second from Mr. Carlton, the Board voted unanimously to adjourn at 6:20 p.m.

WIND TIF PRESENTATION BY MATTHEW EDDY OF EATON PEABODY

Matthew Eddy of Eaton Peabody presented the figures on the Town's proposed Wind Power TIF Program to the Board of Selectmen (see attachments) following the adjournment of the Selectmen's Meeting. His presentation lasted about one hour during which time Mr. Eddy answered questions from the Board and audience. The presentation ended at approximately 7:30 p.m.

Respectfully submitted,

Charlotte M. Collins
Secretary/Deputy Treasurer

/cmc