

## MINUTES OF MEETING

Town of Dixfield

Board of Selectmen/Assessors/Overseers of the Poor

Monday, May 10, 2010

5:00 p.m., Town Office

**Board Members Present:** Bettina M. Martin (Chair), Norine H. Clarke, James L. Desjardins

**Board Members Absent:** Raymond E. Carlton and Stephen G. Donahue

**Administration Present:** Eugene R. Skibitsky (Town Manager), Charlotte M. Collins (Minutes), David Phair (PWD), Jim White (Water Dept.)

**Press Present:** Eileen Adams, Lewiston Sun Journal and WVAC

**Citizens Present:** Katherine Harvey, Freemont Tibbetts, Danny McKay

1. **Call to Order:** Chair Martin called the meeting to order at 5:00 p.m.
2. **Approval of Minutes:** On a motion from Mrs. Clarke and a second from Mr. Desjardins, the Board voted unanimously to approve the minutes of April 26, 2010.
3. **Approval of Warrants and Payroll:** On a motion from Mrs. Clarke and a second from Mr. Desjardins, the Board voted unanimously to approve the warrants and payroll as listed on the agenda.
4. **Department Head Reports:**
  - a. **Public Works Department:** David Phair reported as follows:
    - The cleaning and mowing of the cemeteries are nearly complete (Greenwood, Riverside and Eustis). Severy Hill, Science Hill, Dunn and Holman cemeteries will be done the week of 5/17/2010.
    - The painting at the Town Office is complete except for the CEO's office. The Post Office will also be painted in the near future.
    - Holes have been patched on Pine, Brackett and North Streets as well as near Severy Hill on Route 17
    - Memorial Day flags have been placed on the telephone poles on Weld and Main Streets
    - After contacting the State DOT, the sidewalks on Route 142 (Weld Street) are the responsibility of the town
    - Dan Anctil will prune the old maple trees at Greenwood Cemetery for \$800
    - The town owns the Toro mower located at Harlow Park; would like to trade it for something more useful to the town as it cannot be used in the cemeteries.

On a motion from Mr. Desjardins and a second from Mrs. Clarke, the Board voted unanimously to approve the trade of the Toro mower for a Walker mower that will better service the grounds.

b. **Water Department:** Jim White reported as follows:

- Mr. White thanked David Phair for the use of the Kabota on Marigold Lane (road to the water plant); it did a great job
- The top of the reservoir needs to be kept mowed and maintained throughout the summer. The purchase of a bush hog will run about \$900 and the town would be allowed to use it also
- Mr. Desjardins suggested purchasing the attachments for the town's Kabota. On a motion from Mr. Desjardins and a second from Mrs. Clarke, the board voted unanimously to approve the purchase of attachments for the town's Kabota
- Phase II Upgrade is complete
- The annual flushing has been completed
- An electrician will be re-wire the water department's plant so that it be in compliance
- Test pits on Coburn, Pine and North Streets will be done to locate the mains for maintenance purposes

**Public Comment:** None

5. **Old Business:**

a. **Distinguished Citizen 2010:** Ralph Clarke and Hugh Daley were both nominated for the Distinguished Citizen Award. Mr. Desjardins felt that Mr. Clarke had served a longer amount of time on various committees. On a motion from Ms. Martin and a second from Mr. Desjardins (Mrs. Clarke abstained), the Board voted to award Ralph Clarke the Distinguished Citizen 2010 Award.

b. **2010 Annual Town Meeting Warrant:** On a motion from Mr. Desjardins and a second from Mrs. Clarke, the Board voted to approve the Annual Town Meeting Warrant. On a motion from Mrs. Clarke and a second from Mr. Desjardins, the Board voted unanimously to approve the supporting budget.

David Duguay will moderate the Annual Town Meeting.

6. **New Business:**

a. **Odd Fellows/Rebekahs Scholarship Comm.:** Ms. Martin and Mr. Desjardins volunteered to serve as the committee.

b. **Pine Street Speeding:** A letter was received from a citizen complaining about the excessive speed of some drivers on Pine Street. The Chief and Town Manager will monitor the situation and report back at a later date.

c. **MedCare Grant:** MedCare Ambulance Service is applying for a grant that will fund a new facility. The Town Manager will attend a meeting on May 25, 2010 to discuss the application.

**7. Town Manager's Report:**

- Irving Forest Products, Inc. will be hosting a supplier recognition luncheon on May 13<sup>th</sup> at noon; Town Officers are invited
- Updated TIF numbers have been received from Eaton Peabody regarding the Wind Power TIF
- The third police cruiser is now at the police academy for use by Officer David Hodgson only; this is for training purposes
- A RSU #10 budget meeting has been scheduled for May 26<sup>th</sup> at the High School to explain the \$110,867.24 increase to Dixfield's share of the budget
- Quotes received from three insurance companies were passed out to the Selectmen; and summary sheet will be compiled for the next meeting by the Town Manager

**Public Comment: None**

**8. Board Questions/Comments:**

Mrs. Clarke: Questioned the Town Manager about not receiving a request to help fund Girls State. The Town Manager stated there were no funds in the budget for such a request, so it was not brought before the Board.

Mr. Desjardins: Asked for the costs of including household materials in the annual cleanup week's budget

**9. Executive Session:**

10. **FYI:** So Noted.

11. **Next Meeting:** Monday, May 24, 2010 at 5:00 p.m., Town Office  
The Budget Meeting of May 3, 2010 was cancelled.

12. **Adjournment:** On a motion from Mr. Desjardins and a second from Mrs. Clarke, the Board voted unanimously to adjourn at 5:50 p.m.

Respectfully submitted,

Charlotte M. Collins  
Secretary/Deputy Treasurer

/cmc