

MINUTES OF MEETING

Town of Dixfield

Board of Selectmen/Assessors/Overseers of the Poor

Monday, August 9, 2010

5:00 p.m., Town Office

Board Members Present: Bettina M. Martin (Chair), Norine H. Clarke, Stephen G. Donahue, Katherine N. Harvey

Board Members Absent: Malcolm M. Gill

Administration Present: Eugene R. Skibitsky (Town Manager), Charlotte M. Collins (Minutes), Police Chief Richard Pickett, Jim White (Water Department), Calvin Beaumier (CEO)

Press Present: Terry Karkos, Lewiston SunJournal

Citizens Present: Freemont Tibbetts, Danny McKay

1. **Call to Order:** Chair Martin called the meeting to order at 5:00 p.m.

2. **Approval of Minutes:** On a motion from Mrs. Clarke and a second from Mr. Donahue, the Board unanimously approved the minutes of July 26, 2010.

3. **Approval of Warrants and Payroll:** On a motion from Mr. Donahue and a second from Mrs. Harvey, the Board voted unanimously to approve the warrants and payroll as listed on the agenda.

4. **Department Head Reports:**

a. **Public Works Department (David Phair):**

- Introduced the new Public Works Department Employee, Philip Carrier of 63 Bruce Tibbetts Drive, Dixfield. Mr. Carrier will begin work on Thursday, August 12, 2010. The Town Manager welcomed him to the team.
- The crew is in the process of completing the grading of Severy Hill and then will begin ditching work.
- The new grader blade is working very well.
- The painting of the yellow traffic lines is nearly complete.
- Mr. Phair received a request for a “No Parking” sign to be placed by a home located at the end of Ellis and Weld Streets (Map 15, Lot 58). Parking in front of this property has become a problem. The Public Works Foreman will speak with the Maine DOT regarding the rights-of-way along Route 142 as it pertains to parking and report to the Board at the next meeting.
- The culverts have been replaced on Merrill Road with three (3) left to do.

- Science Hill has been graded and gravel has been added as well as a new culvert.
- Mrs. Clarke requested that “Moose Tracks” be painted from Bullrock to the Front Porch Café on Main Street; Mr. Phair stated that the crew would do that as soon as a stencil was provided.
- Mrs. Clarke stated that Mr. Phair has offered to help with the Outdoor Market Day; he was the only one.

Public Comment: None

5. Old Business:

a. **Curfew Ordinance:** After discussing the Curfew Ordinance provided by the Chief of Police, the Board voted unanimously to accept the ordinance as written (Mrs. Clarke moved; Mr. Donahue seconded). On a motion from Mrs. Clarke and a second from Mr. Donahue, the Board voted unanimously to hold a public hearing regarding the curfew ordinance on Monday, August 23, 2010, prior to the Selectmen’s Meeting at 5:00 p.m. It will then be placed on a ballot for a November 2, 2010 vote.

b. **Mexico Water District:** The Board of Selectmen would like to meet with the Mexico Water District Trustees to discuss the proposed new contract. It was decided that the Town Manager and Selectmen Clarke and Martin will meet with Mexico on Wednesday, August 11, 2010.

Mr. White gave an update regarding the new water line on North Street. Everything is going very well.

4. Department Head Reports:

2. **Calvin Beaumier (CEO):** Mr. Beaumier discussed at length the Hemingway DEP violations with the Board. It was decided that Mr. Beaumier would work up a plan for the replanting of trees, stop the mowing and block off the road to the river. Mr. Hemingway will then have 30 days from the date of receiving the plan to implement the order by the Code Enforcement Officer.

The plan will further instruct Mr. Hemingway that the plan will require re-forestation of all land within 75’ from the river. On a motion from Mrs. Clarke and a second from Mr. Donahue, the Board voted unanimously for Mr. Beaumier to draw up the plan in accordance with D.E.P. rule.

5. Old Business (continued):

c. **Wood Gnats – Irving Forest Products, Inc.:** The wood gnats that have plagued the neighborhoods surrounding Irving Forest Products’ plant have now been found in their place of origin: underneath some decaying tree bark that has been kept moist from spraying the logs. Now that the source has been found, the watering pond used to spray the lumber can be treated with an algae inhibitor. It may take some time before the entire problem is eliminated due to finding the best chemicals that will not harm the environment or Irving’s lumber when sprayed.

6. New Business:

a. **Oxford County Assessors Return:** The Board has signed the paperwork, and the payment will be made at the end of August.

b. **Report from Ted Berry Co.:** The town has received their annual report of the sewer system from contractor Ted Berry Co.

c. **Appointments:**

1. **Finance Committee Member:** On a motion from Mrs. Clarke and a second from Mrs. Harvey, the Board voted unanimously to appoint Ms. Amity Beane to the Finance Committee; term expires 6/30/2013.

2. **Planning Board Member:** On a motion from Mrs. Clarke and a second from Mrs. Harvey, the Board voted unanimously to appoint Mrs. Bert Donahue to the Planning Board; term expires 6/30/2013.

d. **Engineering R.F.P.:** Chair Martin opened all the proposals before the Board with the following results:

Town of Dixfield
Engineering R.F.P. Proposals - 8/9/2010

Selectmen Donahue and Gill will analyze the proposals on Wednesday, August 18, 2010 at 9:00 am with the Road Committee and report their findings to the Board of Selectmen at a future meeting.

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| 1. | A.E. Hodsdon
Consulting Engineers
10 Common Street
Waterville, ME 04901 | \$ 14,750 |
| 2. | C.E.S., Inc.
465 So. Main Street
PO Box 639
Brewer, ME 04412-0639 | \$ 90,000 |
| 3. | James W. Sewell Company
136 Center Street
PO Box 433
Old Town, ME 04468 | \$ 90,000 |
| 4. | Main-Land Development Consultants
PO Box 0
Livermore Falls, ME 04254 | \$ 45,045 |
| 5. | Pine Tree Engineering
53 Front Street
Bath, ME 04530 | \$ 28,000 |

- 6. Sebege Technics \$ 41,048
250 Goddard, Suite B
Lewiston, ME 04240
- 7. Wright-Pierce Engineers \$ 104,072
99 Main Street
Topsham, ME 04086

e. & f. **Wind Ordinance Workshop Dates:** The Board of Selectmen will be in charge of the proposed changes/amendments to the Comprehensive Plan that will go before the voters as a ballot at the November 2, 2010 elections. It will be made available to the public by Tuesday, September 21, 2010.

The following public hearing, workshop and meeting dates were unanimously approved by the Board of Selectmen on a motion from Mrs. Harvey and a second by Mr. Donahue:

Monday, August 23, 2010	Curfew Public Hearing	5:00 p.m., T.O.
Monday, August 23, 2010	Board of Selectmen	5:00 p.m., T.O.
Wednesday, September 1, 2010	Wind Ordinance Workshop	5:00 p.m., Library
Wednesday, September 8, 2010	Wind Ordinance Workshop	5:00 p.m., Library
Monday, September 13, 2010	Sewer Loan Public Hearing	5:00 p.m., T.O.
Monday, September 13, 2010	Selectmen's Meeting	5:00 p.m., T.O.
Wednesday, September 15, 2010	Wind Ordinance Workshop	5:00 p.m., T.O.
Tuesday, September 21, 2010	Revised Comprehen.Plan Available	Town Office
Monday, September 27, 2010	Board of Selectmen	5:00 p.m., Library
Monday, September 27, 2010	Citizen Petition Public Hearing	6:30-7:30 pm, Library
Monday, October 11, 2010	Shoreland Zoning Public Hearing	5:00 p.m., T.O.
Monday, October 11, 2010	Selectmen's Meeting	5:00 p.m., T.O.
Wednesday, October 13, 2010	Wind Ordinance Public Hearing	6:00 p.m., High School
Wednesday, October 20, 2010	Wind Ordinance Public Hearing	6:00 p.m., High School
Wednesday, October 20, 2010	Comprehensive Plan Public Hearing	6:00 p.m., High School
Monday, October 25, 2010	Selectmen's Meeting	5:00 p.m., T.O.

7. Town Manager's Report:

a. **Fast Forward Program:** The Town Manager has attended only one meeting so far. Letters of support for businesses will be needed.

b. **Mexico Sewer District:** They have the first responders list and will be scheduling a meeting of the Administrative Committee.

c. **Grants:** FYI

d. **Rescinded Tree Growth Penalty:** A letter was approved to rescind a tree growth penalty on Mark and Darlene Beck's property. The assessor overlooked some of the classification numbers when filed with their forest management plan.

e. **Refinancing:** Regarding the refinancing of the Water Department loans, a person will be needed to attend a meeting in Boston on September 17, 2010 to speak for the Town of Dixfield and its citizens. Selectman Harvey volunteered to attend with the Town Manager.

Public Comments: None

8. **Board Questions/Comments:** None

9. **FYI:** So Noted.

10. **Executive Session:**

1. **Code Enforcement:** On a motion from Mrs. Clarke and a second from Mrs. Harvey, the Board voted unanimously to enter into executive session at 7:06 p.m. to discuss a Code Enforcement issue per 1 M.R.S.A., §405(6)(H).

The Board exited executive session at 7:35 p.m. No action taken.

2. **Labor Grievance:** On a motion from Mrs. Clarke and a second from Mr. Donahue, the Board voted unanimously to enter into executive session at 7:35 p.m. to discuss a labor grievance per 1 M.R.S.A., §405(6)(A).

The Board exited executive session at 7:45 p.m.

On a motion from Mrs. Clarke and a second from Mrs. Harvey, the Board voted 2-2 to pay an employee personal days upon termination. Motion failed. The Board re-deliberated and unanimously voted to approve the payment of the personal days (4-0).

3. **Labor Negotiations:** On a motion from Mrs. Harvey and a second from Mrs. Clarke, the Board voted to enter into executive session at 7:50 p.m. to discuss Labor Negotiations per 1 M.R.S.A., §405(6)(D).

The Board exited executive session at 8:10 p.m. No action taken.

11. **Next Meeting:** Monday, August 23, 2010, 5:00 p.m., Town Office

12. **Adjournment:** On a motion from Mrs. Clarke and a second from Mr. Donahue, the Board voted unanimously to adjourn.

Respectfully submitted,

Charlotte M. Collins
Secretary/Deputy Treasurer

/cmc