

MINUTES OF MEETING

Town of Dixfield

Board of Selectmen/Assessors/Overseers of the Poor

Monday, May 9, 2011

5:00 p.m., Town Office

Board Members Present: Norine H. Clarke, Stephen G. Donahue (Chairman), Malcolm M. Gill and Katherine N. Harvey

Board Members Absent: Vacancy

Administration Present: Eugene R. Skibitsky (Town Manager), Darlene Brann (Minutes), David Phair (Working Foreman Public Work)

Press Present: WVAC, Sun Journal (Dan Fayen)

Citizens Present: Dan McKay, Freemont Tibbetts, Dave Harvey, Ralph Clarke.

1. **Call to Order:** Chairman Donahue called the meeting to order at 5:00pm
2. **Pledge of Allegiance:** Recited by all in attendance
3. **Approval of Minutes:** On a motion from Mrs. Clarke and a second from Mrs. Harvey, the Board unanimously approved the minutes of April 25, 2011.
4. **Approval of Warrants and Payroll:** On a motion from Mrs. Harvey and a second from Mr. Gill, the Board voted unanimously to approve the warrants and payroll as listed on the agenda.
5. **Department Head Reports:**
 - a. **Public Works (David Phair):**
 1. Town wide clean-up has started and is going as scheduled.
 2. Greenwood Cemetery has been cleaned and the crew is working on Riverside Cemetery.
 3. Grading will be started sometime this week.
 4. Oil collection is continuing. We have approximately 1200 gallons in inventory. Irving Forest Products has agreed to make us first on the list for disposal of their used oil.

5. The Town of Paris has a 1987 FMC Sweeper for sale. The sweeper is in good condition and the Town of Paris will consider trading it for our push-plow. The Town Manager and Highway Foreman from Paris will be here on Wednesday morning to look at our equipment. Mr. Gill approved trading the town's push-plow for the Town of Paris's 1987 FMC sweeper, seconded by Mrs. Harvey. All approved.

b. Water Department (Jim White): Absent

PUBLIC COMMENTS: None

6. Old Business:

a. Energy Efficiency Contract- Mechanical Services: Mechanical Services are ready to start the energy upgrades to the Town Garage under the Efficiency Maine Grant. Mrs. Clarke motioned to enter into a contract with Mechanical Service to deliver the services under the Energy Efficiency grant; Mrs. Harvey seconded. All approved.

b. Excavator Bids: The town received two bids for excavation work to be done this summer on water transmission mains and for work to be done with the Public Works Department.

1. JDM Excavation: \$79.00 per hour for Water and \$84.00 per hour for Public Works.
2. Steve Swasey Excavation: \$110.00 per hour.

Mrs. Harvey motioned to approve the bid from JDM with the condition his excavator is large enough to do the job; seconded by Mrs. Clarke. Approved

d. Building Permit Ordinance: Mrs. Clarke motioned to table the Building Permit Ordinance until after Town Meeting, allowing more time for the Selectmen to review all changes. Mr. Gill seconded; all approved.

c. Town Meeting Warrant: Article #29 (Building Permit Ordinance) will be deleted moving Article #30 (Citizens Petition) to Article #29. Mrs. Clarke motioned to accept the changes to the Town Meeting Warrant. seconded by Mrs. Harvey. Approved. Mrs. Clarke motioned to amend her original motion to also include changing voting hours on page one to 9:00 a.m. to 6:00 p.m. and number of articles from 1 to 29. Seconded by Mrs. Harvey; approved.

7. New Business:

a. Set Voter Hours: Town Manager Skibitsky would like to set the voting hours from 9:00am to 6:00pm. Voting will be on June 14, 2011 at the American Legion Hall. Mrs. Clarke motioned to set the voting hours to 9:00 a.m. to 6:00 p.m., seconded by Mrs. Harvey. Approved.

b. Town Office Cupola: Charlotte Collins inquired with and received a quote from Eric Designs to place the town's seal with a back light into the space that once held the Town's clock. A piece of plywood is covering the hole at this time. Money would come from the Executive Budget's maintenance line if available at the end of fiscal year 2011.

c. Summer Schedule: The Town Manager requested setting a summer schedule for Selectmen's meetings. Other area towns are doing a once-a-month meeting during the months of June, July and August. Mrs. Harvey motioned for the Board of Selectmen to meet once a month on the 2nd Monday of each month during the months of June, July, and August; seconded by Mr. Gill. Approved.

PUBLIC COMMENT:

Mr. Dave Harvey questioned if having the voting hours from 9:00 a.m. to 6:00 p.m. was appropriate. The school budget was one of the major items to be voted on and he was concerned that 6:00 p.m. was not late enough for some people due to work schedules.

8. Town Manager's Report:

a Confirm Appointment of Building Inspector: Under Maine State Statute the Building Inspector must be appointed in April each year. The Town Manager has the power to appoint based on a Town Manager form of government and with confirmation from the Board of Selectmen. The Town Manager has appointed Calvin Beaumier as the town's Building Inspector. Mrs. Clarke motioned to confirm the appointment of Calvin Beaumier as Building Inspector, seconded by Mr. Gill.

Chair Donahue	Yea
Selectman Clarke	Yea
Selectman Gill	Yea
Selectman Harvey	Nay

c. Other:

- Meeting set for Monday May 16, 2011 will be cancelled.
- There is a sign-up for a wind power workshop put on by MMA on July 14, 2011. Early sign-up is recommended.
- Was asked by Dixfield resident Bob Anderson to write to the Judicial Responsibility Committee as to what is the progress with the cat inheritance case. The Town of Dixfield was named an interested party to the court proceeding about 9 or 10 years ago. The executive of the Judicial Responsibility Committee stated that they do not have jurisdiction over the timing or flow concerning cases. Mr. Anderson then contacted Attorney Carey who then contacted the town asking that a letter be written to the Judicial Responsibility Committee questioning the motives of the

Judge handling the case. The board felt that it would be better to contact the Judge and speak with him regarding the case and not involve the Judicial Responsibility Committee at this time.

- Will be taking a personal day Monday May 16, 2011

9. Board Questions and Comments:

1. Mrs. Clarke stated that there will be a meeting of the Outdoor Market Committee on Wednesday May 11, 2011 at 6:30pm in the Town Office.
 2. Mr. Gill inquired about RSU #10's budget, if anyone had any information. The Town Manager stated he had spoken with Mr. Ward and that the Town of Dixfield was going to be hit with an increase in the school tax.
 3. Chairman Donahue would like to remind everyone to have all cell phones set to off or vibrate during the meetings.
10. **FYI:** Monday May 16, 2011 5:00 p.m. meeting has been cancelled; others so noted.
11. **Next Meeting:** Monday May 23, 2011, 5:00pm, Town Office

Dave Harvey reported that DEP has given their approval with minor changes to the Shoreland Zoning Ordinance Amendment.

Citizen Freemont Tibbetts questioned if the Citizen Petition was on the Town Meeting Warrant. The board stated that it was and that it was Article #29. Mr. Tibbett's also questioned why Mike Rogers was not invited back to speak to the town about TIF's. Prior to Mr. Tibbett's being deemed out of order by Chairmen Donahue and asked to leave, the board stated that Mr. Rogers would be back to speak on TIF's after Town Meeting.

- 12 **Adjournment:** At 6:07 p.m. Mr. Gill motioned to adjourn, seconded by Mrs. Harvey. Approved.

Respectfully submitted,

Darlene Brann
Secretary

/db

Attachments