MINUTES OF MEETING
Town of Dixfield
Board of Selectmen/Assessors/Overseers of the Poor
Tuesday, November 13, 2012
5:00 p.m., Ludden Library

Board Members Present: Malcolm M. Gill, Robert V. Withrow, Hart L. Daley,
Scott W. Belskis, Norine H. Clarke

Board Members Absent:

Administration Present: Chief Richard A. Pickett, Water Supt. Jim White,
Fire Chief Scott Dennett, Secretary Charlotte M. Collins,
C.E.O. Calvin Beaumier

Citizens Present: Normand and Terri Mitchell, Walter Newman, Freemont
Tibbetts, Danny McKay,

Others: David Barrett of Maine Municipal Association

Press: Rumford Falls Times, Lewiston SunJournal

1. Call to Order: All present stood and repeated the Pledge of Allegiance at 5:00 p.m.

2. Executive Session: Chair Gill explained there would be no need of an Executive
Session as no specific personnel would be discussed. Mr. David Barrett of MMA
updated the Board and citizens of the following progress in the search of a new Town
Manager:

- A meeting on October 23, 2012 was held with present Town Manager Gene
  Skibitsky and Chair Gill. An add was posted in the Lewiston SunJournal,
  Rumford Falls Times, MMA’s website, City Manager’s Newsletter.
- 17 resumes have been received to date; final closing date is 5:00 p.m., Friday,
  November 16, 2013.
- Mr. Barrett will review all resumes and forward copies of those he thinks would
  make good candidates to the Board of Selectmen.
- An executive session will be needed at the next meeting with Mr. Barrett as
candidate resumes are not public information.
- Mr. Barrett will supply a list of all the candidates who applied.
- A meeting was scheduled with Mr. Barrett on Monday, December 3, 2012 at 5:00
  p.m. at the Town Office.
Board Priorities

Mr. Withrow: felt we must look at candidates with proven record in a similar position

Mr. Daley: felt a good educational background is needed as well as financial experience and good track record

Mr. Belskis: felt a need for a good financial background check was in order

Mrs. Clarke: felt the candidate needs strong “people” skills as well as financial experience

Chair Gill thanked Mr. Barrett for his information and for attending the meeting.

3. **Action:** No action needed.

**PUBLIC HEARING – JUNKYARDS/AUTOMOBILE GRAVEYARD LICENSES**

Mr. Gill opened the Public Hearing to taking comments on the following applications:

Lester N. & Claude Averill
Robert A. Blanchard, Sr.
Shannon L. Drown
Clifford Hall
Norman Mitchell
Morrison Motors, Inc.
James Speranza

Mr. Beaumier stated he had inspected all those on the list and all appeared to be in compliance. Mr. Blanchard removed a number of cars that had been located in the flood plain. After a short discussion, Mr. Gill closed the hearing.

4. **Approval of Minutes:** As no errors or omissions were detected, Chair Gill accepted the Minutes of October 15, 2012.

5. **Approval of Warrants and Payroll:** Chair Gill approved and accepted the accounts payable and payroll warrants as previously approved by Selectmen.

6. **Department Head Reports:**

   a. **Police Department (Chief Pickett):** The Chief reported as follows:

      - The Halloween Walk was successful and the cooperation shared between town departments was very good.
• Three (3) certified curfew letters are being sent to parents for violations by their children. The next time a fine will be levied.
• The reported crime spree involved the towns of Mexico, Rumford, Dixfield and Peru with a total damage estimate of $50,000. Again cooperation was very good between Police Departments. A Dixfield residence and business were targeted.
• Officer Simmons-Edmunds is still checking on the elderly signed up for Operation Sunshine and has made a beneficial difference to several people.
• September thefts increased as daytime burglaries are more prevalent.

b. Water Dept. – Jim White:

• The master meter for Irving Forest Products, Inc. was completed on October 26, 2012.
• Completed the flushing; Robbins Avenue was found to have a broken hydrant which was replaced.
• The Newton Avenue blow-off was repaired.
• Working on the budget; will be in folders for December 1st. It must be approved by January 1, 2013.
• There have been 58 meter changes this past year.
• The power steering pump needs replacing in the Water Department truck.
• No destruction was noted to the Water Department during the aftermath of Hurricane Sandy; the town was prepared and the reservoir topped off.

On a motion from Mr. Daley and a second from Mr. Withrow, the Board voted unanimously to approve Mr. White’s request for the town to join the Maine Water Association.

7. New Business:

a. Junkyard Permits: On a motion from Mr. Withrow and a second from Mr. Belskis, the Board voted unanimously to approve the Junkyard Permits as listed on the agenda.

b. Road Commissioner Position: On a motion from Mr. Withrow and a second from Mrs. Clarke, the Board voted to appoint Town Manager Eugene R. Skibitsky to the position of Road Commissioner. The vote of 3-2 is as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Malcolm M. Gill</td>
<td>Yea</td>
</tr>
<tr>
<td>Robert V. Withrow</td>
<td>Yea</td>
</tr>
<tr>
<td>Norine H. Clarke</td>
<td>Yea</td>
</tr>
<tr>
<td>Hart L. Daley</td>
<td>Nay</td>
</tr>
<tr>
<td>Scott W. Belskis</td>
<td>Nay</td>
</tr>
</tbody>
</table>
c. **DEP Grant for Infrastructure Work**: On a motion from Mr. Belskis and a second from Mrs. Clarke, the Board voted unanimously to approve accepting the grant for infrastructure work within the Town of Dixfield.

8. **Old Business**:

   a. **Force Main Contract Modification**: On a motion from Mr. Withrow and a second from Mrs. Clarke, the Board voted unanimously to accept the changes to the force main contract as presented.

   b. **Bond Bank Approval**: The approval signatures will carry the town to the end of the sewer project at Webb River Bridge.

9. **Board Questions/Comments**:

   **Mr. Gill**: Mr. Gill commented that the town had voted to take the funds from the surplus account to study the feasibility of withdrawing from RSU No. 10. The Town Manager will send the appropriate letter via certified mail to the Department of Education and the RSU No. 10 School Board Directors. The Board of Selectmen will create a committee consisting of:

   - (1) Dixfield Selectman
   - (1) Citizen from General Public
   - (1) Resident from Group Filing Petition
   - (1) School Board Director

   **Mr. Withrow** offered to serve as the Town’s Selectman’ position; Mr. Jon Holmes will serve as the representative from the Group Filing the Petition. On a motion from Mrs. Clarke and a second from Mr. Daley, the Board voted unanimously to approve Selectman Withrow to- the position of the town’s representative.

   **Mr. Gill** stated that more work needs to be done on the Wind Ordinance and suggested the Planning Board be involved. Cynthia Billings, Tom Childs and Craig Coulthard are currently on the Planning Board; two more members need to be appointed.

   **Mr. Withrow** requested that the town retain Ms. Christin Collins of Belfast, the current attorney, and work with her on recommended changes. She will be asked to attend the meeting scheduled for December 10, 2012.

   **Mrs. Clarke** stated that she was appreciative of being re-elected to the position and was anxious to address various issues.

10. **FYI**: So noted.
11. **Next Meeting**: Monday, November 26, 2012, Ludden Library, 5:00 p.m.

13. **Adjournment**: On a motion from Mr. Withrow and a second from Mrs. Clarke, the Board adjourned the meeting at 6:00 p.m.

Respectfully submitted,

Charlotte M. Collins
Secretary

/cmce

Attachments