

TOWN OF DIXFIELD
Minutes of Meeting
Board of Selectmen
Monday, March 25, 2013
5:00 p.m. Ludden Memorial Library

Board Members Present: Malcolm M. Gill, Scott W. Belskis, Hart L. Daley and Norine H. Clarke

Board Members Absent: Robert V. Withrow

Administration Present: Eugene Skibitsky (Town Manager), Samantha Hill (Secretary)

Citizens Present: Dan McKay, Alice Barnett,

Press: WVAC, Rumford Falls Times, SunJournal

1. Call Meeting to Order: Chairman Gill called the meeting to order at 5:00 p.m. and led the audience in the Pledge of Allegiance.

2. Approval of Minutes: Accepted as read by Chairman Gill.

3. Approval of Warrants and Payroll: No discrepancies were noted and the warrants and payroll were accepted by Chairman Gill.

4. Public Comment: Dan McKay requested that the Board review a list of items that the citizens would like to have put on the Warrant at the Town Meeting in May.

1. A vote during the Town meeting to set a \$5000 limit to board discretionary spending. Any item that will cost more than \$5000 will need a legislative vote.
2. A vote during the Town meeting to see if loans shall be voted on no more than once and be by secret ballot on same day as school budget vote.
3. A vote during Town meeting on a wind moratorium. (To give planning Board adequate time to review Ordinance)
4. A vote during the Town meeting to decide if budget items should be decided by secret ballot during June voting on the same day as school budget vote.
5. A vote to allow departments fearing budget overruns to have the select board call a special Town meeting to vote on additional sum of money required.
6. A vote during the Town meeting to decide and schedule a debate among the candidates for select board, to be held prior to June secret ballot vote.

5. Department Heads:

a. Police Dept.: Chief Pickett

- National Prescription take back day will be held on April 27, 2013 from 10:00 a.m. – 2:00 p.m. at the Police Station. Within the next couple weeks

an ad will be placed letting the public know of the date and that they will be able to drop off prior to that date as well if they are unable to make it on April 27th.

- Department Meeting will be held on Thursday, March 28, 2013 at 4:00 p.m. The Department will be recertified by a representative from Med Care on AED Training. The Department will hold its meeting after everyone has completed the recertification.

6. Old Business:

a. Lean Transformation- Mr. Skibitsky spoke with Wayne Messer about this program with AVCOG that Mr. Belskis brought up in the March 11th meeting. This program can be applied to Municipalities and the cost for the study would range any where from \$10,000-\$60,000. The Board would like to meet with Mr. Messer sometime in earlier to mid June to have him go over the details of the program.

b. Update on the Sidewalks Project- Mr. Skibitsky received an email from Mr. Laberge from the MDOT giving an update on where the project stands. The original estimate given in June of 2012 came in around \$335,000 after going through and updating the Project in July of 2012 the Project currently stands at about \$415,000. The MDOT is looking at starting construction in 2014. Road Construction has risen over \$34,000 thru taxation and will be brought to the Town meeting for vote in May to take the rest of the funds from surplus if that is what the Town wants.

c. Fuel System- Mr. Skibitsky asked the Board to vote on whether or not to continue on with the current program for purchasing fuel and what they would like to do with our current fuel system. A couple suggestions by Mr. Skibitsky would be to use our Fuel Equipment system for Waste Oil containment, put it out to bid or cut up and sell for salvage. On a motion from Mr. Daley and a second from Mr. Belskis the Board voted unanimously to continue on with the current DOT program and to discontinue use of the current Fuel system equipment and that they will sell all unused equipment. Mr. Skibitsky will have Mr. Phair look into what DEP says about using some of the unused equipment for Waste Oil storage.

7. New Business:

- a.** None at this time.

8. Other Business:

- a. Correspondence:** so noted.
- Western Foot Hills Region-Letter stating that Bruce Ross's RSU 10 Board Member position runs out in June and will be up for vote.
 - Key Bank Investment Fund- Mr. Skibitsky presented the Board with a letter from the bank. The letter is requesting a signature from the Town Manager in regards to the current IPS on our Investment Policy Statement. Mr. Skibitsky is asking that the Board vote on whether or not they are happy with the current Returns the Trust yields before signing off on the letter. Each year the Trust yields \$19,000-\$38,000 depending on the Market values. The board members are interested in seeing the Stock

Portfolio before voting. Mr. Skibitsky will get copies and put them in the Board Members boxes at the Town Office.

- b. **Other:** Mr. Skibitsky would like to contact David Duguay to be the moderator for this years Town meeting again if the Board members approve unless there are any other nominations. Mr. Belskis stated that he did have a resident come to him asking if there could be someone different this year. All the other Board Members did not have an issue with having Mr. Duguay as moderator again this year. Mr. Belskis would like to hold off until the next meeting so that he may get clarification from the resident to see the reasoning behind wanting a new moderator. This will be tabled until the next Selectman's Meeting on April 8, 2013.

9. Town Manager's Report:

- a. **Water Advisory Committee-** Mr. Skibitsky did meet with the Committee to discuss the Sidewalk Project and they do have questions on CDBG Funding but is happy overall on the Water part of the project. They are looking forward to hearing about what Amy Landry has to say from AVCOG about CDBG Funding.
- b. **Other:**

10. Board Questions/Comments:

- a. **Mr. Gill-** Reminded Board members that they have a meeting March 26, 2013 at 6:00 p.m. at the Town Office in regards to the Town Manager search.

11. FYI: so noted.

12. Next Meeting: April 1, 2013, 5:00 p.m., Ludden Memorial Library, Budget Meeting with the Finance Committee

13. Adjournment: On a motion from Mr. Belskis and second from Mrs. Clarke, the Board voted unanimously to adjourn at 5:45 p.m.

Respectfully submitted,

Samantha A. Hill

Secretary

/sah

Attachments