

TOWN OF DIXFIELD
Minutes of Meeting
Board of Selectmen
Monday, Oct. 7, 2013
5:00PM, Ludden Memorial Library

Board Members Present: Malcolm Gill, Dana Whittemore, Robert Withrow, Scott Belskis, and Hart Daley.

Administration Present: Linda Pagels-Wentworth (Town Manager).
Citizens Present: Freemont Tibbetts, Dan McKay (late), Norine Clarke (Recorder of Minutes).

Town Employees: Dave Phair (Public Works), Jim White (Water Dept.)

Non-Citizens Present: None.

Press: WVAC -TV 7

1. Call Meeting to Order: Chairman Gill called the meeting to order at 5:00 PM and led the Pledge of Allegiance. The Chairman requested that all cell phones be turned off.

2. Agenda Adjustments: None.

3. Approval of Minutes

With one correction to the meeting schedule (Oct 23 to Oct 21 pointed out by Scott Belskis), the Minutes were accepted as presented.

4. Approval of Warrants and Payroll

Hearing no objections, the Warrants and Payroll were accepted as presented.

5. Department Head Reports

a. Police Department

Chief Pickett was unavailable. Today was his first day back from medical leave.

b. Public Works: Dave Phair reported that ditching has been done on Severy Hill, Averill Hill, and Norton Road. Also, culverts found to be plugged in those areas have been cleared..

The Pine St / Kidder Ave. catch basin has been repaired.

Dave Phair has been working with CEO Calvin Beaumier to clear brush from the shoreland zone of McGouldrick Park.

The AVCOG salt contract has been awarded and the cost is less than expected and less than last year.

The Plows will be all have inspection stickers by the end of this week.

Of the 2000 gallons of waste oil needed for the winter, 1400 gallons of waste oil have been collected so far.

Contractor Rocky Baker came and checked the needed repairs on the roof of the garage.

Cemetery Clean-up ad will be in soon to clear materials by Nov. 1.

Mr. Whittemore asked about the responsibilities of the Town in the cemeteries.

The Town Manager explained that a law passed in the last session of the legislature. There is a town ordinance in place which may have to be adjusted due to the change in State law.

c. Water Dept: Jim White reported that the oil tank replacement program is underway. There was only one bid; it was from Hometown Energy. They have been trained by the state and have until June 2014 to complete the job.

The Asset Management report is progressing. The data is there but needs to be put in report form.

The SCADA updates are underway.

Curb boxes are usually checked at a rate of about 60 per year. This year, 165 have been done in order to get the records ready for the planned construction work.

The meter program is nearly on schedule of 60 per year.

Hydrant flushing will be done on Monday, Tuesday and Wednesday the 14th, 15th and 16th of October.

Repairs were done at the reservoir without interruption in service to the town.

6. New Business

a. Consideration of Surplus Plow Truck Bids

Only one bid was received for the truck. A minimum bid of \$5000 was requested and Leonard Hutchinson bid \$6555.59. Mr. Daley made a motion to accept the bid and Mr. Belskis seconded the motion. All were in favor. Dave Phair will see that the truck is delivered because it is on municipal insurance and registered to the Town. Insurance and plates will be removed after delivery.

b. Consideration of Winter Sand Bids.

Roland Tyler offered the only bid for winter sand. The bid was \$5.00 per yard for 1500 yards and he will also rent the Town a bulldozer to stack the sand because the State stacker is no longer available. Mr. Withrow made the motion to accept the bid and Mr. Daley seconded. All were in favor.

7. Old Business

a. Consideration of Maintenance Garage Roof Repair Bids

There was only one bid for the needed repairs. Rocky Baker made a bid of \$2152.00 with an adjustment down if less materials are used. Mr. Daley was concerned about the labor cost of 3 men for 3 days. The Town Manager responded that the bid was within the range of \$2000 to \$2500 that Eng. Hodsdon had predicted. This is only a short term fix for the roof, as climate changed affects the seal on the seams. Following a

discussion, Mr. Belskis moved that the bid be accepted on a term and materials basis, not to exceed the \$2152 bid amount without authorization. Mr. Whittemore seconded the motion and all were in favor.

The proposal for a recommendation for a permanent fix from A E Hodsdon was included on page 22 and 23 of the Selectmen's packet. The roof replacement will be included in next year's budget.

b. Referendum Update

Pages 24 to 56 of the Selectmen's packet contain all the material so far on the proposed referendum. Following discussion, it was agreed that the Town Manager would provide samples of Referendum Ordinances to the Planning Board to work on.

8. Public Comment / Correspondence

Freemont Tibbetts asked why they were just now addressing the leaking roof at the Garage. The Selectmen explained that it only leaks in the winter and during heavy rains and is the reason that the stop-gap repairs are being done before the snow comes.

Dave Phair requested a meeting of the Roads Committee to discuss what was left in the budget and set priorities for the next roads to receive work. A meeting of the Road Committee was set for Oct. 16 at 3:00.

9. Board Questions/Comments

None

10. Next Meetings

The list of upcoming meetings was discussed and the correction was made to change the incorrect date of Oct. 23 to Oct. 21. Discussion was held about changing the time of the November 4 and 18 Selectmen's meetings from 5:00 to 5:30. A motion was made by Mr. Belskis to make the change. It was seconded by Mr. Daley and all were in favor.

11. Executive Session: Labor Negotiations: 1 M.R.S.A. §405 (6)(D)

Mr. Daley made a motion that the Executive Session be tabled until the Oct. 21 meeting. It was seconded by Mr. Whittemore. All were in favor.

12. Adjournment

A vote was taken to adjourn at 6:07pm.

Respectfully submitted,

Norine H. Clarke, recorder of minutes
nhc/