

TOWN OF DIXFIELD
Selectmen's Meeting

Monday June 22, 2015
5:30 PM, Ludden Memorial Library

Board Members Present: Hart Daley, Chairman, Malcolm Gill, Norman Mitchell, and Eugene Skibitsky

Absent: Dana Whittemore

Administration Present: Carlo J. Puiia

Town Employees Present: Town Clerk Vickie Carrier, Angela Glover, Randy Glover and Leo Jolin

Citizens Present: Hugh Daley, Peter Holman, Kenneth Hinckley, Terri Mitchell, Walter Newman, Steven Swan Aaron Jamison, Silver Varnum, Dan McKay Susan Holmes, Scott Belskis, Grayson Child, Wil Shurtleff, Tim Martin

Non-residents Present: None

Press: Ben Hines, WVAC TV, Matt Daigle, Sun Journal

1. **Call to Order:** Pledge of Allegiance
Chairman Daley called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance
2. **Agenda Adjustments:** **4a.** Add 113 & 115 to Accounts Receivable Warrants, **4b.** Add 114 to Payroll Warrants
3. **Approval of Minutes:** Malcolm Gill moved to accept the minutes of June 8, 2015 as written, seconded by Norman Mitchell. Eugene Skibitsky abstained. Malcolm Gill moved to accept the minutes of June 15, 2015 as written, seconded by Eugene Skibitsky. Unanimous vote.
4. **Approval of Warrants and Payroll:** Mr. Mitchell moved to accept the Account Payable Warrants #112, 113 and 115, Payroll Warrants #111 and 114 and Water/Sewer Warrant #10, seconded by Mr. Gill. Unanimous vote.
5. **Discussion with MDOT on Safe Routes to School Project:** Mike LaBerge, Local Projects Coordinator for MDOT and Christine Rhineheart from Wright-Pierce Engineering were present to update the board on the Sidewalk Project. Bids will go out in late fall of 2015 and construction is to begin in 2016. The bids will go out on the section from the high school to the middle school separate from Harlow Park to the Superintendent's office (Nash Street). The price for the project is approximately 30% higher now with Weld Street at \$615,000 and Nash Street at \$92,000. MDOT can commit to 80% of the project. The board agreed to wait until the bids were in to sign the agreement.

6. Department Head Reports: Randy Glover, Working Foreman of Public Works gave an update on projects being accomplished. The 2009 International dump truck has been redone and the wheeler is being worked on now. The road patching has been done and the cross-walks have been painted. Supplies have been ordered for the Weld Street job. MDOT will begin the overlay of Weld Street approximately August 5th. Randy will get a culvert inventory for the next meeting. Mr. Daley asked for a written report for the Selectmen. Randy Glover also presented quotes on replacing the 1 ton plow, both stainless and painted steel. Motion by M. Mitchell, seconded by Mr. Gill to approve the Morrison Motors bid for painted steel, as recommended and connected at a price of \$2,8823.48. Approved 4-0.

8i. Approval of Change Order for Kidder Avenue Storm Drain: (Out of Order) There were no objections to take **8i** out of order. Randy Glover explained the drainage issue on Kidder Avenue. There needs to be 2 catch basins installed at the intersection of Kidder and Pine to correct the problem. Mr. Skibitsky made the motion to approve the change order as presented. Mr. Gill seconded. Unanimous vote.

7. Old Business: None

8. New Business:

- a. **Determine Dates and Times for Meetings:** The meetings will continue to be held as usual on the second and fourth Mondays of each month at 5:30 p.m.
- b. **Appoint Signers of Payroll/Accounts Payable Warrants (Disbursement Policy):** Norman Mitchell moved to adopt the Disbursement Policy, seconded by Mr. Skibitsky. Unanimous vote.
- c. **Board of Selectmen Appointments:** Mr. Skibitsky moved to approve the Selectmen's appointment with the exception of removing Robert Anderson, seconded by Mr. Mitchell. Unanimous vote.
- d. **Town Manager Appointments:** The Town Manager read the list of annual appointments (attached). Approved
- e. **Appointment of Municipal BMV Agent:** Mr. Daley moved to accept the appointment of Theresa M. Hemingway as BMV Agent, seconded by Mr. Mitchell. Unanimous vote.
- f. **Appointment of Road Committee Members:** Mr. Gill and Mr. Skibitsky volunteered to be on this committee.
- g. **Approval of Warrant for Special Town Meeting:** Mr. Daley requested supporting documentation for AVCOG and NORSWB for the Special Town Meeting. Mr. Mitchell moved to accept the warrant as written pending legal review, seconded by Mr. Skibitsky. Following discussion concerning referendum vote or a special town meeting, Mr. Mitchell modified his motion to remove "legal review", seconded by Mr. Skibitsky. Unanimous vote.
- h. **Approval of Year End Carry Forwards and Reserve Accounts:** No carry forwards.
- i. **Approval of Change Order for Kidder Street Storm Drain:**

- j. Request by Steve Swan to support his effort in naming a hill:** Mr. Swan requested support from the board in naming a hill after his forefathers. Grayson Child owns the property and has made it clear that he is not in favor of this. The board tabled this to the next meeting.

9. Other Business: The Town Manager presented Code of Ethics policies from several towns to be discussed at a future meeting. Mr. Gill would like to include the policy with the "Recall Ordinance". Mr. Gil moved to accept the Public Comment Policy as written, seconded by Norman Mitchell. Unanimous vote.

10. Public Correspondence: The Town Manager read the notice of MDOT's Public Meeting on Monday, June 29, 2015 at 6:00 p.m. at Peru Town Hall at 26 Main Street seeking public input prior to completion of final plans for proposed replacement of the Androscoggin River Bridge.

Minutes from High/Pine Reconstruction Project meeting of June 11, 2015 were prepared by AE Hodsdon.

The Town Manager read a thank you card from Jessica Conant, a recipient of an Odd Fellows and Rebekahs Scholarship.

The Town Manager read an invitation to attend a pre-open house event at NAPA Auto and Truck Parts store in Mexico.

11. Public Comment: Wil Shurtleff questioned why pipes were not being replaced at his house and one other on Pine Street. The Town Manager will speak with Jim White concerning this. Barry Prescott addressed the speeding on High Street. Kenneth Hinkley addressed the board concerning the Food Pantry on Chapel Road which is open Monday and Thursday, 9:00 to 12:00. He informed the board that there is more costs involved with receiving goods for the pantry now. Mr. Skibitsky moved to allow the Town Manager to use General Assistance funds or Contingency to help with these costs, seconded by Mr. Gill.

WVAC announced there will be a fund raiser at Mountain View Campground on July 18, 2015 from 1:00 to 10:00 p.m. which will be a music festival.

Hugh Daley questioned culvert cleaning, Preventive Maintenance Program for Public Works equipment and do we have a daily check-off list for vehicles. Randy Glover informed him that the crew does circle checks on any equipment going out and that any equipment that has been used is greased the next day. Oil changes are done after 200-300 hours of use. Hart Daley spoke that Randy has a strong emphasis on preventive maintenance.

Grayson Child spoke about naming a hill "Swan Hill" and the fact that he is not in favor of it and that he is the owner of the property.

Peter Holman was concerned with the ballot question on the Wind Ordinance and that the question was written so that "yes" did not mean yes.

Scott Belskis informed the board that he is circulating a petition to have a Public Comment Ordinance rather than a policy. He also spoke about bring water and sewer work back to the town office.

12. Board Questions/Comments: Hart Daley questioned if the Mountain View Campground has a permit for alcohol for the upcoming fundraiser.

13. FYI: The Town Office will close at 11:00 a.m. on June 30, 2015 for Year-End Book Closing.

The recount on the WEF Ordinance will be held on Tuesday, June 23, 2015 at 2:30 p.m. in the Town Office Conference Room. Town Offices will be closed during the recount, but entrance will remain unlocked as the recount is open to the public.

The Town Office, Library and Public Works Department will be closed on Friday, July 3, 2014 in observance of the 4th of July.

14. Next Meeting: The next meeting will be held Monday, July 13 at 5:30 pm

Mr. Gill made the motion to enter into Executive Session at 9:00 p.m., seconded by Norman Mitchell. Unanimous vote.

15. Executive Sessions:

a. pursuant to 1 MRS§405(6)(F) Discussion of Confidential Records:

Malcolm Gill moved to go into Executive Session at 8:56 p.m., seconded by Norman Mitchell. Mr. Gill moved to come out of Executive Session at 9:15 p.m., seconded by Norman Mitchell. No action taken.

b. pursuant to 1 MRS§405(6)© for Economic Development: Mr. Gill moved to go into Executive Session at 9:16 p.m., seconded by Norman Mitchell. Mr. Gill moved to come out of Executive Session at 9:27 p.m. No action taken.

16. Adjournment: Mr. Gill moved to adjourn at 9:28 p.m., seconded by Eugene Skitbitsky.

Respectfully submitted,

Vickie R. Carrier
Deputy Town Clerk