

**TOWN OF DIXFIELD  
MEETING MINUTES  
MONDAY, May 9, 2016 – 5:30PM  
LUDDEN MEMORIAL LIBRARY**

Present: Board of Selectmen, Hart Daley, Malcolm Gill, and Eugene Skibitsky. Dana Whittmore and Norman Mitchell were absent.

Town Employees present: Town Manager Carlo Puiia, PW Foreman Randy Glover, CEO Michael Moore and Leo Jolin.

Citizens present: Aaron Jamison, Dan McKay, Peter Holman, Susan Holmes, Scott Blaisdell, Walter Newman, Royal Swan, and note taker Norine Clarke.

Non-Citizens: none

Press present: WVAC tv and Matt Daigle Sun Journal

**1. Call to Order: Pledge of Allegiance**

Chair Daley opened the meeting at 5:30 with the Pledge of Allegiance.

- 1. Public Hearing for comment on Liquor License Application for Surry Seafood LLC at 60 Main St.:** Scott Blaisdell was present to explain what they wanted the license to cover. There will be no drinking on the premises. Only beer and wine will be sold and for take-out only. A few questions were asked about food items offered and Chair Daley closed the hearing at 5:32.

**2. Agenda Adjustments:**

- a. to 5 a add #99
- b. to 5 b add #98

**1. Approval of Minutes:**

Mr. Gill made a motion to accept Regular Meeting minutes of April 25, 2016. Mr. Skibitsky seconded and all three in attendance were in favor.

**1. Approval of Warrants and Payroll:**

Mr. Gill moved to accept the warrants and payrolls as amended. Mr. Skibitsky seconded and all present were in favor.

**1. New Business:**

**a. Application for Liquor License for Surry Seafood.** Best Wishes were extended by the three Selectmen present and Mr. Gill made the motion to allow the license. Mr. Skibitsky seconded and all present were in favor.

**b. Applications for 2016 Odd Fellows and Rebekahs Scholarships.** TM Puiia noted there were 20 applications which included one post graduate. There is \$1400 to distribute. Selectmen Gill and Skibitsky will review them and present a list at the next Selectmen's meeting.

**c. Credit Card/Debit Card Service Agreement for the Town.** TM Puiia explained the InforME and Maine Information Network program and how it works. It is a secure website and the law has been amended so that the Town can charge the transaction fees back to the customer. For an amount of \$40 or less, there is a \$1 fee. Above \$40 there is a

2 1/2% charge. The initial costs to the Town will include \$85 for the machine and \$175 for Trio software. There is an annual fee of \$15. If the program does not work out after one year, the Town can opt out of the program which is set up as InforMe by the State. It is required that four cards be accepted: Visa, Mastercard, Discover and American Express. Mr. Gill made a motion to accept debit and credit cards in the Town Office. Mr. Skibitsky seconded and all present were in favor. TM Puiia will sign the agreement for the Town.

d. **Appeals Board Membership Applications.** Donald Litwin and Jeff Howe have filled out applications to become members of the Appeals Board. Mr. Daley asked if there were any conflict with Mr. Howe being full-time employee of the Town. He suggested they could table the nomination until TM Puiia could check with MMA. Mr. Skibitsky said that most appeals were about land use which should not be a problem. TM Puiia will check with MMA. Mr. Gill moved that Donald Litwin be appointed to a 2 year term to the Appeals Board and Mr. Skibitsky seconded. All present were in favor. Mr. Gill then moved to appoint Jeffrey Howe to a one year term to the Appeals Board. Mr. Skibitsky seconded and all present were in favor.

e. **Building Inspector Appointment.** The appointment for the Building Inspector must be made in May which is prior to all the other appointments which are made in June. Mr. Gill moved to appoint CEO Michael Moore to be the Building Inspector. Mr. Skibitsky seconded the motion and all present were in favor.

f. **Warrant for Referendum Election Public Hearing.** TM Puiia proposed Thursday, June 2 at 6:00pm in the meeting room of the Public Library. Mr. Gill made that as a motion with Mr. Skibitsky seconding. All present were in favor. Mr. McKay asked if there would be a moderator as before and was told yes. He said he felt it was too restrictive.

1. **Other Business:** TM Puiia noted that MMA had sent notification that they are looking for municipal officials to serve on the Legislative Policy Committee over the next two-year period. He noted that the conflict for Dixfield officials is that the work period overlaps Dixfield's budget season. There were no volunteers.

2. **Public Correspondence:**

The Selectmen were given copies of an email from a citizen who asked that post cards be sent to the citizens to notify them of scheduled clean-ups. Mr. Gill said it was too bad that the Public Notice Board did not get enough support as that would have been an opportunity for that kind of message.

1. **Public Comment:** Mr. McKay asked about the Sewer Rate Hearing on Monday, May 23, 2016. He said he had some questions that he will email to TM Puiia. The Auditor will be at that meeting.

TM Puiia reported:

- a. The insurance money for the destroyed sheds was never put in a dedicated fund.
- b. The flags will be up on Weld St by May 20.
- c. There are some changes in the Town Office. They have acquired a used computer so that they will be able to serve two customers at a time at the counter. There will also be a third station for collecting sewer and water payments.
- d. There has been a request that the money remaining following the High and Pine

construction be put in escrow and used to make payments on the project.

Mrs. Holmes stated that May is Lyme Awareness Month. There are now 14 varieties of ticks in Maine but not all are dangerous to humans. The black legged deer tick is the most common and is very hard to extinguish. Formerly, when burning was allowed, this helped to keep the amounts down but now there is no way to kill them without “squashing” them or perhaps in the clothes drier. They can survive most everything else. Moose ticks are decimating their population but are not harmful to humans.

- 1. Board Questions and Comments:** None.
- 2. FYI: As noted on agenda.**
- 3. Executive Session:**

At 6:10PM Mr. Daley made a motion to go into executive session pursuant to 1 MRS §(6)(E) to discuss a Legal Matter. It was seconded by Mr. Skibitsky and all present were in favor. The Chair declared the Board out of executive session at 6:19 pm. A motion was made by Mr. Gill to have the Town request a “Motion to Withdraw” as a plaintiff, as recommended by Town Attorney Jennifer Kreckel. Seconded by Mr. Skibitsky. All were in favor.

- 1. Adjournment:** A motion was made by Mr. Gill to adjourn at 6:20 pm, and seconded by Mr. Skibitsky. All were in favor.

Respectfully submitted,  
Norine H. Clarke, secretary