

Town of Dixfield

Selectmen Board Meeting Minutes

Monday, June 25th, 2018

5:30 pm

Ludden Memorial Library

Town Manager: Carlo Puia

Board of Selectmen: Norine Clarke, Aaron Jamison, Norman Mitchell, Montell Kennedy, Peter Holman

Town Employees: Ricky Davis, Scott Dennett, Angela Varnum

Town Citizens: Donald Lutick, Susan Holmes, Dan McKay, Lori Holman,

Press: WVAC and Bruce Farrin

1. Call to Order: Pledge of Allegiance at 5:30pm

2. Election for Board of Selectmen Chair and Vice Chair

Nomination for Chair. Mr. Kennedy nominated Mrs. Clarke for Chairman of Select board. Mr. Holman seconded. (2-2)

Nomination for Chair. Mr. Jamison nominated Mr. Mitchell for Chairman of Select board. Mrs. Clarke broke tie by voting for herself for Chairman of Select board. (3-2).

For Vice Chairman it was decided that Mr. Mitchell be Vice Chairman of Select board. (5-0)  
Vote Unanimous.

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3. Agenda Adjustments:

4. Approval of Minutes: Regular Meeting Minutes - February 12, 2018

Regular Meeting Minutes - June 11th, 2018

Mr. Jamison makes a motion to approve regular meeting minutes of February 12th, 2018 and June 11th, 2018 as read. Mr. Mitchell seconds. (3-0-2) Mr. Kennedy and Mr. Holman abstain.

5. Approval of Warrants and Payroll:

a. Accounts Payable Warrant #'s: 104, 105

Added #107

b. Payroll Warrant #'s: 103, 106

c. Water/Sewer Warrant #'s: 12

Mr. Jamison makes a motion to approve the warrants and payrolls and adjusted items. Mr. Mitchell seconds. (5-0)

6. Department Head Reports: if necessary

None

7. New Business:

a. Determine Dates and Times for Meetings

T.M. Mr. Puiia states that the meetings are currently held on the 2nd and 4th Monday of each month. Mr. Jamison makes a motion to continue the schedule as it is. Mr. Mitchell seconds. (5-0) Vote Unanimous.

b. Code of Ethics Policy

Mr. Jamison makes a motion to hand Code of Ethics Policy to all employees of Dixfield. Mr. Holman seconds. (5-0)

c. Public Comment Policy for Warrants

Mr. Jamison makes a motion to abide by the rule to be civil. Mr. Kennedy seconds. (5-0)

d. Disbursement Policy for Warrants

Mr. Kennedy makes a motion to accept the disbursement policy for warrants. Mr. Jamison seconds. (5-0)

e. Board of Selectmen Appointments

Mr. Mitchell makes a motion to approve the appointments of the Board of Selectmen as read. Mr. Jamison seconds.

(5-0) Vote Unanimous.

f. Town Manager Appointments

Mr. Kennedy makes a motion to approve the Town Manager appointments. Mr. Holman seconds. (4-1) Mr. Jamison abstains.

g. Appointment of Road Committee Members

Mr. Kennedy makes a motion that Mr. Mitchell and Mr. Holman are the Selectmen committee members to be a part of the Road Committee. Mrs. Clarke seconds. (5-0).

h. Appointment of Sewer Committee Members

\*\*\* (5-0)

i. Set Summer Meeting Schedule

-July 9th will be a Public Hearing on the Water Rate Increase at 5:30pm downstairs in the Ludden Memorial Library

-July 23rd will be a Selectmen meeting that will possibly be held at Dirigo High School at 5:30pm.

-August 27th will be a regular Selectmen meeting that will take place at 5:30 downstairs in the Ludden Memorial Library

-In September, the meetings will start back up being the 2nd and 4th Monday of each month.

j. RSU 56 Letter Concerning 33 Nash Street]

-A written request on what to do

Mr. Mitchell expressed that he is still uninterested and receive possible tax revenue. Mr. Holmon agrees with Mr. Mitchell. He feels it would be a tax burden. Mr. Mitchell goes on to say that the burden is shared by 4 towns and that it wouldn't be right to turn it over to Dixfield only to care for it. Mr. Jamison makes a motion to decline the property. Mr. Mitchell seconds. (5-0) Vote Unanimous.

k. Lease Agreement with RSU 56 for Garage and Repair Facilities

-lease rate was adjusted

-limit lease for ONLY one year to renegotiate for the next 5 years suggested by Mr. Dennett.

Mr. Jamison makes a motion to approve proposal made by Mr. Dennett. Mr. Mitchell seconds.  
(4-1) \*\*\*

#### l. Discussion on McGouldrick Park Community Betterment Funds

Mr. Holman suggests that the community should get together and do something about it. Mr. Jamison thinks the Parks and Recreation Committee should look at it.

A discussion on McGouldrick Park will be held at 5:30 on July 23rd possibly at Dirigo High School

Suggestion of a community-clean up and barbecue was thrown out. Hope for a big turn out from the community to discuss on working on fixing up McGouldrick Park. It has a lot of opportunities to make it into a spot used by the community and tourists.

#### m. Announcement of New Town Manager

Dustin Starbuck will be arriving on August 6<sup>th</sup> to begin his duties as Dixfield's new Town Manager.

#### 8. Other Business: Town Manager's Report

T.M. Mr. Puiia reads through a list of accomplished goals and projects that were completed over the past four years.

#### 9. Public Correspondence:

Mr. Dennett thanks Mr. Puiia for his hard work and dedication to the town. A lot of items have been accomplished and pleased to work for Mr. Puiia.

#### 10. Public Comment:

Dixfield's Outdoor Market will be held at the end of August. The 3rd Sunday.

#### 11. Board Questions/Comments:

Mrs. Clarke is pleased to have a full board and the Town Manager all at once.

12. FYI: The Town Office will be closed on Friday, June 29th for Fiscal Year End Closing the Books

: The Town Office and Library will be closed Wednesday, July 4th in observance of Independence Day

: Water Rate Increase Public Hearing will be held on Monday, July 9, 2018 at 5:30 pm downstairs in the Ludden Memorial Library

13. Next Meeting: Monday, July 23rd, 2018 at 5:30pm downstairs in the Ludden Memorial Library

- possibly will be held at Dirigo High School

14. Executive Session: pursuant to 1 MRS 405 (6) (A) to discuss a Personnel Matter

Mr. Jamison makes a motion to go into executive session. Mr. Kennedy seconds. (5-0) Vote Unanimous. The Board was declared out of Executive Session at 7:47 pm. A motion was made by Mr. Kennedy to approve the temporary contract with Mr. Puiia as Town Manager. Mr. Jamison seconded it. (5-0) Vote Unanimous

15. Adjournment

Mr. Jamison made a motion to adjourn at 7:50 pm. Seconded by Mr. Mitchell. (5-0) Vote Unanimous

Respectfully submitted,  
Silvia Lutick