

Town of Dixfield

Board of Selectmen

Monday, July 23, 2018

5:30 pm

Ludden Memorial Library

Selectmen:

Present - Norine Clarke, Norman Mitchell, Montell Kennedy, Peter Holman, Aaron Jamison

Town Manager: Carlo Puia

Audience/Town Employees: Donald Lutick, Susan Holmes, Dan Mckay, Royal Swan, Ricky Davis

Press: Bruce Farrin

1 Call to Order: Pledge of Allegiance

5:30pm

2 Public Hearing: The Board of Selectmen will hold a Public Hearing to receive public comment proper to their vote to consider approving a Liquor License Application for Surry Seafood LLC to serve beer and wine on the premises located at 60 Weld Street.

-Scott (?) reassured there will be no "hard stuff", just beer and wine. No further discussion. Mrs. Clarke closed the hearing.

3 Agenda Adjustments:

-Under agenda item #5b, Approval of Warrants and Payroll: Payroll Warrant #'s: Added #9.

-Under agenda item #9, Other Business: Placement of the Chambers Adirondack Chair which has been recently received by the Public Works Department.

-Announcement on the Outdoor Market

4 Approval of Minutes: Regular Meeting Minutes - June 25, 2018

-Mr. Kennedy made a motion to approve the Regular Meeting Minutes of June 25, 2018. Mr. Jamison seconded. (5-0) Vote Unanimous.

5 Approval of Warrants and Payroll:

a. Accounts Payable Warrant #'s: 109, 4, 6, 8

b Payroll Warrant #'s: 108, 3, 5, 7

Added: #9

c Water/Sewer Warrant #'s: 13, 14

-Mr. Kennedy made a motion to Approve Warrants and Payroll as adjusted. Mr. Holmon seconded. (5-0) Vote Unanimous

6 Department Head Reports:

a Fire Department

Chief - Mr. Scott Dennett gives an update on the fire department. Mr. Dennett stated the aerials and the repairs are still in the waiting process. Parts are being made. Still in limbo and they are anticipating that it would be ready near the middle of this month. However, the fire department is still waiting. As of last week, they are still waiting for the parts. The parts do have to be custom built.

b Police Department

-Chief - Mr. Jeffrey Howe gives out packets to the Board of Selectmen. These packets contain the fiscal year report which runs from January to the end of June. Expanded on where the officers put in their service work time. This includes, holidays, overtime, extra shifts covered outside of their normal shifts, details. Something a little off this year is shown on the very last column on the right - Special Details. This used to be utilized if the department was given a grant. However, unable to the last couple years due to a small staff. This year the school has asked for some security at some of their functions. Have fulfilled their wishes a few times here and there. Made the extra column to show where the money falls under. Some things in this report are skewed, such as, holiday. Officer Gerry Maccione doesn't show as many holiday hours as the other full-time officers. This is due to his hiring later in the season as a new officer. The second half of the packet is the regular monthly reports. These fall under the months of January through May. Nothing too out of place. One surprise was the winter months of January and February, which were busier than our spring months.

-Mr. Howe also gives an update on officer Gerry Maccione. States he will be attending the Academy on August 13th. This is 18 weeks long. He passed his physical agility test quite well. In the final stages of getting him ready. Mr. Maccione seems very excited.

-Mr. Mitchell asks Chief Howe if he has made any headway on the conviction rate report. Chief Howe updates him. Based on the spreadsheet, it helps create the report on conviction entries. By August, they should have the report. Another note was the request on warrants. Wants to implement how many requests of warrants we put in that the DA grants.

-Mr. Mitchell had another question in regards to mutual aid. Wondering if another department, like Mexico requests Dixfield to aid. Chief Howe says that if there is a call coming in, we try to eliminate the time. If we do not receive a call to provide service, then we turn around. It's really up to the officers' discretion. Other times we wait for the call.

-Mrs. Susan Holmes is curious on the significance and or importance of the traffic convictions. Unsure why we need a conviction rate report. Mr. Mitchell says he wants to see the complete picture. Valid arrests. Mrs. Holmes states it's just an added burden and busy work. Chief Howe says he sees both sides. He does state that it definitely helps having both sides to the story. We'll bring those numbers forward in August.

c Public Works

Mr. Randy Glover gives an update on the spring and summer projects. The projects are complete. the main focus now are the road projects. Installed the drain up by Mr. Newman's house. Taking in water and draining well. Received an easement for Norton Road. Have to complete a drain there too. All set on the materials just a matter of getting the easement signed.

Mr. Glover states he has numbers for Hall Hill. Pike's asphalt has gone up - from \$407-\$540. That job went up to \$540/ton. Received a price from Fine Line Paving as well. Do not have the papers but Pike's is lower. Unfortunately, it will take a great chunk out of our road reserve. It begins where Swan and Hall Hill split off and ends at the end of the pavement which is up by Bryon's Street. It's in tough shape. It "bottle necks" real hard. to fix that, Mr. Glover states he will widen it. The lower end of it, up to Bryon's Street has catch basin and under drain but under drain needs to be put above/before that. That is the main project for this year. The other project is the sidewalk from North Street up to the Cemetery. It will be concrete overlay with pavement. Mr. Jamison asks how much money we have to do this. Mr. Glover states he believes around \$144k and the Hall Hill \$135k. Hope to finish these by the middle of September. Mr. Jamison made a motion not to exceed the amount of \$104k. Mr. Kennedy seconded. (5-0) Unanimous.

7 Old Business:

a Cable Franchise Agreement: Axiom Technologies Plan for Dixfield

-T.M. Mr. Puiia states that Axiom has worked for other communities.

-Mrs. Clarke states that the initial issue is getting our contract together with Spectrum. We can't do much until that is done. There are two very small towns, Byron and Sumner who already have a plan in place and are ready to ask for funding.

-T.M. Mr. Puiia says the town has a franchise fee. It lasts for 10 years. We have 3 years left. Suggest we should pursue at the next meeting where to go with the contact fee. He states that we have time but warns not to wait too long. Should complete within the next year.

8 New Business:

a Vote to consider approval of Liquor License Application for Surry Seafood LLC

-Mr. Jamison made a motion to renew the Liquor License Application for Surry Seafood LLC. Mrs. Clarke seconded. (5-0) Vote Unanimous

b Planning Borad proposed Shore land Zoning Ordinance for the Town of Dixfield Dated November 6, 2018

-T.M. Mr. Puiia hands out a draft of the Shoreland Zoning Ordinance packet, referred to as the Chapter 1000. The only thing the packet lacks is an appendix. This is the body of the work that will go before the voters in November.

c RSU #56 Notice for the Assessment of TAXes In Your Town for School Purposes

-T.M. Mr. Puiia announces the billing for the current school year. The assessment for the Town of Dixfield is \$2,388,253.07. Mr. Mitchell asks what the difference is between this year's school budget and the previous year. T.M. Mr. Puiia says that last year's was \$2,100,734 and the year before before was 1.8. We don't have the information yet on how it's going to effect each home.

d 2018/2019 Teax Rate Proposals

-Rate up because evaluation went down. The board decided to go with scenario #2 in agreeing with 270,000. Mr. Jamison made a motion. Mr. Kennedy seconded. (4-1) Mr. Mitchell abstained.

9 Other Business:

-Adirondack chair was received. It is currently being held at the Public Works Department. Short discussion on where to place it.

-Outdoor Market will be held on Sunday, August 19th from 9am to 2pm.

10 Public Comment:

-N/A

11 Board Questions/Comments:

-N/A

12 Next Meeting: Monday, August 27, 2018 at 5:30pm downstairs in the Ludden Memorial Library.

13 Executive Session: pursuant to 1 MRS 405 (6) (F) to discuss Confidential Records.

-Mr. Holmon made a motion to go into Executive Session: pursuant to 1 MRS 405 (6) (F) to discuss Confidential Records. Mr. Mitchell seconded. (5-0) Unanimous.

14 Adjournment: